**\_\_\_\_\_\_\_\_\_\_\_\_\_\_Badminton Club**

**Roles and Responsibilities – Head Coach**

Name of Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsible to: Club Manager / Club Committee

MAIN DUTIES

* To take full responsibility for the club’s junior coaching sessions.
* To maintain high ethical standards in coaching, ensure they keep up-to-date with their knowledge, skills and qualifications and prepare all coaching sessions in advance.
* To undertake training appropriate to the role e.g. Safeguarding Children and Young People in Sport.
* To work with and include Club Assistant Coaches in the preparation and running of each session.
* To attend club meetings and report on progress.
* To offer the club feedback on the organisation and degree of success of junior coaching and competitions.
* To assist in the selection of club teams.
* If and when appropriate to travel to competitions with junior club teams.
* To inform the Club Manager / Club Committee in advance of any sessions that cannot be attended.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_